



YOU'RE HIRED!: THE ULTIMATE GUIDE TO CV WRITING

Delroy Constantine-Simms

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You're Hired! Is the most definitive and well-researched guide to planning, writing and presenting compelling CVs that will maximise your chances of getting an interview.

You're Hired! makes it clear, that if you fail to grab the attention of your prospective employer within a few seconds, your CV will be consigning to the bin of rejections.

If you want your CV to avoid the dustbin of rejections, take note of the suggestion in **You're Hired!** In order to transform your CV into a targeted, high-impact, job-winning tool, by way of coaching you how to spotlight your professional skills, qualifications and experiences.

You're Hired! Will also enable you to understand the variety of CV formats, such as the Chronological, Functional and Combination CVs supported by explanatory notes and advice; including, sample covering letters.

You're Hired!, suggests that the use of snappy phrases starting with strong action verbs to describe your functional skills and the use of clearly defined headings and subheadings, if relevant, to organize your CV are extremely important.

Furthermore **You're Hired!** underscores that Clarity, Conciseness, and Consistency, are important, when constructing a CV, hence the constant reminder, that a badly formatted and cluttered CV can be confusing and jeopardize your chances of being hired job.

The author and team of editors from Think Doctor Publications; Live2Achieve, The Institute of Self Development are extremely confident that by simply following the tips in **You're Hired!**, we can assure you, that your CV will stand out, and hence been chosen for the interview that will lead to your ULTIMATE dream job.

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John James:

Spent a free time for you to be fun activity to do! A lot of people spent their leisure time with their family, or their particular friends. Usually they doing activity like watching television, about to beach, or picnic within the park. They actually doing same thing every week. Do you feel it? Will you something different to fill your personal free time/ holiday? May be reading a book might be option to fill your cost-free time/ holiday. The first thing you will ask may be what kinds of e-book that you should read. If you want to test look for book, may be the e-book untitled YOU'RE HIRED!: THE ULTIMATE GUIDE TO CV WRITING can be fine book to read. May be it might be best activity to you.

Michael Roberts:

Playing with family inside a park, coming to see the sea world or hanging out with buddies is thing that usually you have done when you have spare time, then why you don't try factor that really opposite from that. 1 activity that make you not sense tired but still relaxing, trilling like on roller coaster you already been ride on and with addition of knowledge. Even you love YOU'RE HIRED!: THE ULTIMATE GUIDE TO CV WRITING, you may enjoy both. It is very good combination right, you still want to miss it? What kind of hang type is it? Oh occur its mind hangout guys. What? Still don't have it, oh come on its called reading friends.

Dennis Winters:

As we know that book is significant thing to add our know-how for everything. By a guide we can know everything we wish. A book is a set of written, printed, illustrated or even blank sheet. Every year had been exactly added. This e-book YOU'RE HIRED!: THE ULTIMATE GUIDE TO CV WRITING was filled concerning science. Spend your spare time to add your knowledge about your scientific disciplines competence. Some people has various feel when they reading any book. If you know how big benefit of a book, you can feel enjoy to read a guide. In the modern era like today, many ways to get book which you wanted.

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